



COUNTY GOVERNMENT OF MERU
DEPARTMENT OF EDUCATION, SCIENCE, CULTURE AND ARTS
IMENTI SOUTH SUB-COUNTY
NKUBU VOCATIONAL TRAINING CENTER
P O BOX 27
NKUBU



ADMISSION LETTER 2026

DATE:

TO:

RE: ADMISSION FOR 2026 INTAKE

Referring to your application to join us as a trainee in this institution, we are happy to inform you that you have been offered a place to pursue a one-year course in

The reporting date is on:

The courses offered are: -

1. APPROPRIATE CARPENTRY AND JOINERY TECHNOLOGY
2. BUILDING TECHNOLOGY (MASONRY)
3. MOTOR VEHICLE TECHNOLOGY
4. FASHION DESIGN (TAILORING)
5. FASHION DESIGN (DRESS MAKING)
6. PLUMBING TECHNOLOGY
7. ELECTRICAL INSTALLATION AND ELECTRONICS
8. METAL WORK TECHNOLOGY (WELDING AND FABRICATION)
9. HAIRDRESSING AND BEAUTY THERAPY
10. LEATHER WORK TECHNOLOGY
11. FOOD AND BEVERAGE PRODUCTION TECHNOLOGY
12. ICT (INFORMATION COMMUNICATION TECHNOLOGY)
13. **FREE COMPUTER PACKAGES TRAINING TO ALL TRAINEES**

REQUIREMENT

1. FEES STRUCTURE

a. BOARDERS

VOTE	1 ST TERM	2 ND TERM	3 RD TERM	YEAR TOTAL
Hostel	9,700	8,200	6,300	24,200
Development fee	800	400	150	1,350
Emoluments	3,900	3,900	3,050	10,850
TOTAL	14,400	12,500	9,500	36,400

b. DAY SCHOLARS & PART TIME

VOTE	1 ST TERM	2 ND TERM	3 RD TERM	YEAR TOTAL
Tuition	4,300	4,300	4,300	12,900
Development fee	800	800	800	2,400
Emoluments	3,900	3,900	3,900	11,700
TOTAL	9,000	9,000	9,000	27,000

NB: School ID at ksh.200 paid direct to the school account.

2. UNIFORM

Trainees are supposed to be in black trouser or a skirt and a black sweater or a jacket. A school T-shirt will strictly be provided by the school at **ksh.1200**

Trainees doing Motor Vehicle Mechanics, Plumbing, Welding, Masonry, Carpentry and Electrical, to pay **Ksh. 1500** for overall, trainees doing Hairdressing and Garment Making to pay **Ksh.800** for dustcoat and trainees taking Food and Beverage Production to pay **Ksh. 1,300** for chef jacket, head cap and an Apron. Any other uniform will **NOT BE** accepted for the sake of uniformity.

3. PERSONAL EFFECTS (BORDERS ONLY)

- Box (printed the name of the trainee)
- Spring file
- 2 Blankets, A pair of bed sheets (light green), Pillow and 2 pillow cases (light green)
- Navy blue track suit with white stripes
- 1 Bed cover (light green), 1 Mattress, 1 Mosquito net, 1 Bucket (aluminum)
- 1 ream of printing papers (**strictly JK**)
- A pair of closed leather black shoes, A pair of black rubber shoes
- 1 stainless mug, 1stainless plate, 1spoon
- Copy of Birth certificate or ID Card
- 4 colored passports size

PERSONAL EFFECTS (DAY SCHOLAR/PART TIME)

- 2 Spring files
- 1 ream of printing papers.
- A pair of closed black shoes
- Navy blue track suit with white stripes
- A pair of black rubber shoes
- Plate, cup and a spoon(stainless)
- Copies of Birth certificate or ID Card

4. OTHER REQUIREMENTS

- Tape measure, paper scissors, seam ripper, bobbin, bobbin cases, dressmakers pin, & material scissors for Fashion Design class.
- Steel tape measure for Carpentry, Masonry, Plumbing and Metal Workers
- A dummy for the Hairdressers
- Electrical class to bring pair of pliers, phase tester, electrician hammer, medium flat & star screwdrivers, and steel tape measure

NOTE:

- **Computer packages is free** for all trainees admitted.
- **NO MONEY IN CASH WILL BE ACCEPTED WHATSOEVER**
- Fees should be paid to our bank account as detailed below;

BANK NAME: KCB

ACCOUNT NAME: NKUBU VOCATIONAL TRAINING CENTRE

BRANCH: NKUBU BRANCH

ACCOUNT NO: 1103376136

Please note that if you fail to report on the material date notify the institution through telephone no;

0722 365 124 or 0729173816 or 0790730325 otherwise *Your Vacancy Will Be Replaced Immediately.*

We wish you a good stay with us.

KATHURIMA MARANGU

MANAGER